

Regulations of the II Student-PhD Scientific Conference The World of Media From the Perspective of Young Researchers” (June 8, 2026)

GENERAL PROVISIONS

1. The organizer of the II Student-PhD Scientific Conference The World of Media From the Perspective of Young Researchers” (8 June 2026), hereinafter referred to as the *Conference*, is the Department of Information Science and Bibliology of the University of Lodz, hereinafter referred to as the "Organizer". *The conference* is organized in order to review the issues related to information management, obvious and non-obvious, undertaken by students and doctoral students in the field of social communication and media sciences
2. *The conference* will be held on June 8, 2026 at the Faculty of Philology of the University of Lodz, at 171/173 Pomorska Street in Łódź, and will be conducted in a hybrid mode (i.e. both stationary and online). The languages of the *Conference* are Polish and English. *The conference* will be broadcast live via Microsoft Teams.
3. The provisions of these Regulations are an integral part of the application for participation in *the Conference and* apply to all Participants.
4. Sending the Organizer an application for participation in *the Conference* is tantamount to the Participant's acceptance of the provisions of these Regulations.
5. The Organizer reserves the right to make changes to the program and the Conference Regulations and the right to change the date of the *Conference* or cancel it.
6. In the event of cancellation of the *Conference*, the Organizer undertakes to notify the registered Participants by e-mail no later than 7 days before the planned date of the start of the *Conference*.

II CONDITIONS OF PARTICIPATION

1. A participant of the *Conference* may be a person interested in the issue of information management, who has expressed their willingness to participate.
2. In order to obtain the status of a Conference Participant, *the Organizer must* register for participation via the electronic application form <https://forms.office.com/e/j32bxWW0YM>
In the absence of information confirming the submission of the form within 48 hours from the moment of its completion, please contact the Organizer by sending a message to the e-mail address:
katarzyna.zielinska@filologia.uni.lodz.pl swiat.mediow@uni.lodz.pl
swiatmediow@filologia.uni.lodz.pl
3. There are two forms of participation in the *Conference*:
 - a) passive participation – a Participant who has met all the conditions of participation from point 2 above. A passive participant is also a person

registered as a Conference Participant who is a co-author of the speech, but does not present the submitted paper;

b) active participation – A person who is a university student or a doctoral student can apply for active participation. A participant who has been invited by the Organizer to present a paper and has met all the conditions of participation from point 2 above. As part of active participation, the Participant has the opportunity to present the submitted paper in the form of an oral presentation or abstracts.

4. In the case of joint preparation of a paper by several authors, the paper will be presented during the Conference in the form of an oral presentation by one of the authors.
5. The Organizer may – at the Participant's request – issue a certificate/certificate of participation in *the Conference*.

III EVENT RULES

1. The deadline for registration for participation in the *Conference* is May 8, 2026, at 11:59 p.m. After this date, registration will not be available, unless the Organizer extends the registration deadline. The Organizer reserves the right to refuse registration if the limit of Conference Participants is exhausted.
2. The Organizer determines the program *of the Conference* and has the right to make changes to it, also on the day of the *Conference*, including the right to change the time schedule and the order of presentations.
3. The Organizer is not responsible for technical or organizational problems of the Participants related to participation in *the Conference* resulting from reasons beyond its control.
4. The Participant is fully responsible for all materials and information presented by the Participant during *the Conference*. The Participant is obliged to ensure that all statements and presentations made by him during the *Conference* do not violate the law or the rights or personal rights of third parties.
5. The Participant undertakes to comply with these Regulations, social rules, instructions and organizational and technical instructions of the Organizer.
6. The Organizer is entitled to exclude from participation in *the Conference* Participants who violate the provisions of the Regulations, and in particular:
 - a) disrupt the course *of the Conference*;
 - b) undertake activities that are unlawful, contrary to good morals or injuring the legitimate interests of third parties;
 - c) take actions aimed at circumventing or indicating an attempt to circumvent the Rules of Procedure or the rules of holding the *Conference*;
 - d) take actions that violate the legitimate interests of the Organizer or damage its image.
7. Participants are obliged to comply with the safety rules, health and safety and fire regulations in force on the premises of the facilities where *the Conference* is organized.

8. The Organizer is not responsible for items left and lost during the *Conference* and for items left in clothing or backpacks/purses/suitcases handed over to the cloakroom, as well as in other public places on the premises of the *Conference* and the University of Lodz.
9. A participant participating in *the Conference* online must
 - a) have a computer, smartphone or tablet with an Internet connection, a built-in or external microphone, optionally a webcam;
 - b) is obliged to indicate his/her participation in the event by providing his/her full name and surname. The Participant is obliged to provide true, personally identifying personal data;
 - c) undertakes not to provide a link enabling participation in the *Conference* to persons not registered as Participants.
10. In the event of a disturbance of public order by the Participant, *the staff of the Conference organizer* is entitled to:
 - a) to call on the Participant to behave appropriately;
 - b) request that the Participant leave *the Conference*,
 - c) call the relevant services in a situation where the Participant's behaviour qualifies for such intervention, including in particular when it poses a threat to other Participants or *the Conference staff* or the Organizer's property.
11. The Organizer is not responsible for events resulting from the Participants' failure to comply with the Regulations, the Participants' failure to comply with the Organizer's recommendations and the instructions of *the Conference* staff and services responsible for security and order.
12. In order to ensure security at the Conference, the Organizer may use monitoring covering the entire Conference area, as well as its individual fragments.
13. In the event of noticing a threat to the life and health of the Participants, the Participant is obliged to immediately inform the Conference staff about it.
14. An active participant speaks during the *Conference* at the time allotted to him or her and has the right to take part in the discussion moderated by the Organizer. A passive participant in the stationary mode has the right to ask questions to the speakers or ask to speak during the discussion. An online participant has the right to ask questions to speakers only via chat, they can also ask to speak during the discussion via chat. The decision to give a passive voice to the Participant during the discussion is made by the moderator appointed by the Organizer.

IV PAYMENTS

Participation in the *Conference* is free of charge.

The Organizer does not cover the costs of Participant participation in the Conference.

V RESIGNATION FROM PARTICIPATION IN THE EVENT

1. Resignation by the Participant from participation in *the Conference* may take place only by sending the appropriate information to the e-mail address:
katarzyna.zielinska@filologia.uni.lodz.pl swiat.mediow@uni.lodz.pl
swiatmediow@filologia.uni.lodz.pl

VI IMAGE

1. By turning on the camera in his/her device and/or microphone during *the Conference*, the Participant agrees to the Organizer's free dissemination of his/her image and voice in connection with the Conference.
2. Passive participants who do not want their image and/or voice to be disseminated during the *Conference* are obliged to turn off the camera and/or microphone on their device. Passive participants who choose to turn off the camera/microphone can ask questions to the speakers during the *Conference* or speak via chat.
3. The active participant agrees to the processing of his/her personal data by the University of Lodz, with its registered office at 68 Narutowicza 90-136 Łódź, consisting in recording and making public the image and statements recorded during the *Conference* free of charge, including marking statements with his/her name and surname, and placing recordings of statements on the websites and social networks of the University of Lodz for promotional purposes, educational and popularizing science.
4. The Conference Participant grants the University of Lodz a non-exclusive and free-of-charge license to use his image and statements recorded during the Conference, including marking statements with his name and surname, in the following fields of exploitation:
 - a) in the field of recording and reproduction – production, recording using all techniques, including in particular: magnetic recording, photosensitivity, audiovisual, digital, optical, computer recording regardless of format and medium, size, form and technique;
 - b) in the field of dissemination – public display, reproduction, as well as public disclosure in such a way that everyone can access it in a place and at a time of their choice, including the Internet and other ICT, multimedia and computer networks, in particular on the website of the University of Lodz.
 - c) In connection with the granting of the license - the Participant ensures that the use of his/her statements in the scope presented will not infringe anyone's rights, in particular intellectual property rights, and does not require any permission from a third party.
5. In accordance with Article 13(1) and (2), the Organizer reserves the right to take photos and videos during the Conference, which may be used for promotional purposes in printed and electronic publications and in social media on the profiles of organizational units of the University of Lodz. In accordance with

Article 81(2)(2) of the Act of 4 February 1994 on Copyright and Related Rights, the dissemination of an image of a person constituting only a detail of the whole, such as a gathering, landscape or public event, does not require permission.

VII PERSONAL DATA PROTECTION

In accordance with Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as the "GDPR", we would like to inform you that:

1. The administrator of personal data is the University of Lodz with its registered office in Lodz, 68 Narutowicza Street, 90-136 Lodz.
2. In any case, you can contact the Data Protection Officer: to the above-mentioned correspondence address with the note: Data Protection Officer of the University of Lodz or by e-mail at the e-mail address: iod@uni.lodz.pl
3. Personal data including: name(s) and surname, e-mail address, telephone number, academic title, affiliation will be processed for the following purposes:
 - a) registration of participation and organization and conduct of the *Conference* organized on 8.06.2026 by the Department of Information Science and Bibliology of the University of Lodz using the Microsoft Teams tool;
 - b) communicating with the Participants on matters related to *the Conference*, documenting its course, including m.in. drawing up a list of Participants, issuing certificates of participation;
4. Personal data in the form of image and name and surname will be used for promotional, educational and popularizing science purposes on social networks, i.e. Facebook on the account of the University of Lodz in the event of consent to the use of the image.
5. Personal data will be processed on the basis of:
 - a) Article 6(1)(e) of the GDPR in conjunction with Articles 2 and 11 of the Law on Higher Education and Science of 20 July 2018 (as it is necessary for the performance of a task carried out in the public interest or as part of the exercise of public authority vested in the administrator in connection with the mission of the higher education and science system in the field of education), scientific activity, shaping civic attitudes, as well as participation in social development and the creation of an economy based on innovation);
 - b) Article 6(1)(c) of the GDPR (in connection with the requirements of the law and acts of internal law in force at the University of Lodz);
 - c) Article 6(1)(a) of the GDPR on the basis of the Participant's consent to the processing of personal data (in the case of consent to the use of the image or to receive information about future conferences and events).
6. In a situation where the processing of personal data is carried out on the basis of consent, the Participant has the right to withdraw consent at any time

without affecting the lawfulness of the processing carried out before the withdrawal of consent.

7. The recipients of the Participant's personal data may be entities authorized under the law or entities to which the Administrator has entrusted the processing of personal data on the basis of a contract. The Participant's personal data (in the form of a registered image) may also be processed by the provider: the Facebook services of Meta Platforms in their data centers.
8. Personal data will be stored for the period necessary to achieve the purposes referred to in point 3, for the period of storage of the financial and accounting documentation *of the Conference* by the University of Lodz. In situations provided for by law, personal data may also be processed for the period necessary to establish and pursue possible claims. If you consent to the use of your image or receive information, your personal data will be stored until you withdraw your consent.
9. The Participant has the right to:
 - a) access to the content of their data,
 - b) to rectify their data when they are inconsistent with the actual state,
 - c) to erasure, restriction of processing and transfer of data – in cases provided for by law,
 - d) to object to data processing,
 - e) to lodge a complaint with the supervisory authority, which is the President of the Office for Personal Data Protection with its registered office in Warsaw at 2 Stawki Street.
10. Providing personal data by the Participant is voluntary, but necessary to achieve the purposes referred to in point 3.

VIII FINAL PROVISIONS

1. Any disputes that may arise from participation in the *Conference* will be resolved by the court competent for the Organizer's registered office.
2. In matters not regulated by these regulations, the provisions of Polish law shall apply.